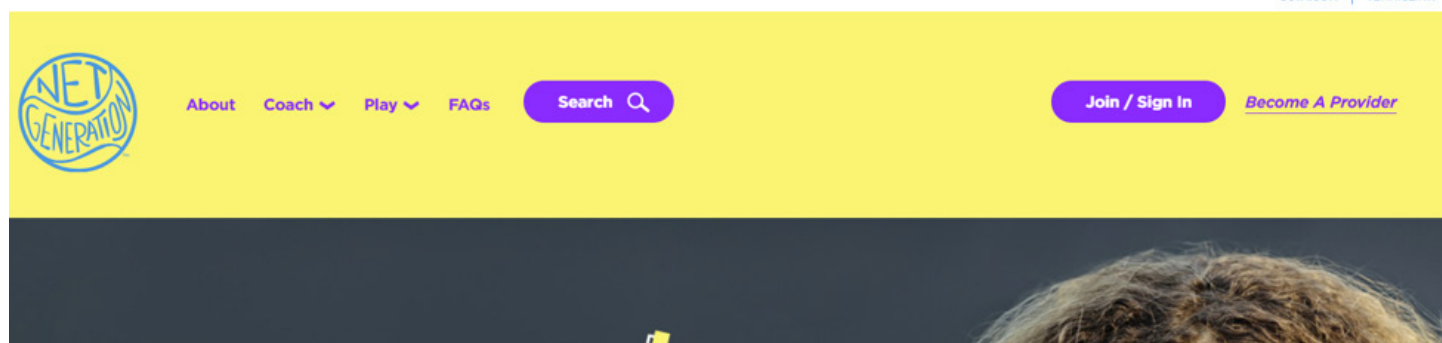If you are seeking to be a USTA Junior Team Tennis coordinator, coach/manager, or volunteer, you must register on Net Generation and be in compliance with the USTA Safe Play requirements. The following outlines the required steps:

1. Visit https://netgeneration.usta.com/ and select "Become A Provider".

2. "Sign in" if you have a USTA Account or "Create Your USTA Account" if you are new to USTA.

HELPFUL TIP

Please sign in if you have an existing USTA membership account or TennisLink account, your login will work for Net Generation. One Account, All USTA. If you are not sure if you have an account you can search for it by clicking on "Search for your account on USTA.com." which can be found at the bottom of the Sign in fields.

3. On the Role Selection page choose the "Provider" role to be directed through the provider registration steps:

4. The next page outlines the Provider Registration Steps with the time needed for each step:

5. Enter your personal information and select "Next".

PERSONAL INFORMATION

*Name

| JTT | TeamManager |

Date of Birth

| August ▼ | 17 ▼ | 1980 ▼ |

Gender

◉ Male ○ Female ○ Prefer Not to Answer

*Primary Phone   *Number Type

| xxx-xxx-xxxx | ○ Mobile ○ Home ○ Work

*Preferred Mailing Address (No P.O. Boxes Allowed)

| Mailing Address Line 1 |

| Mailing Address Line 2 |

*Zip/Postal Code   *City   *State

| 06807 | | City | | State ▼ |

*Country

| US - United States ▼ |

| Previous | | Next |

6. On the Provider Details page select the Provider Type(s) that best applies to you:

PROVIDER DETAILS

Provider Type* (Please check all that apply) ❓

☐ Certified Coach   ☐ Non-Certified Coach   ☐ Director of Tennis

☐ Affiliated with a CTA   ☐ Affiliated with a NJTL   ☐ Affiliated with Parks & Rec

☐ Affiliated with a Service Organization   ☐ Elementary School Teacher   ☐ Middle School Teacher

☐ Middle School Coach   ☐ High School Teacher   ☐ High School Coach

☐ No-Cut Coach   ☐ Collegiate Summer Camp Director   ☑ USTA Junior Team Tennis Coordinator

☑ Team Tennis Coach/Manager   ☑ Other Team Tennis Coordinator   ☐ Tournament Director

☐ Parent or Volunteer   ☐ Certified Official   ☐ USTA Staff Member

☐ USTA Volunteer   ☐ Wheelchair Tennis Coach   ☐ Other

Tennis Professional Certification (Membership must be verfied in order to gain access to Certified Coach Directory) ❓

☐ USPTA   [USPTA Member Number   ⊖]

☐ PTR   [PTR Member Number   ⊖]

☐ Other   [Certification Type]   [Number]

[← Previous]   [Next →]

7. Steps 3-5 encompasses the USTA Safe Play Program. You will get started by watching an important training about the nature of misconduct in sport that gives you actionable information to better protect athletes. Select "Launch Course".
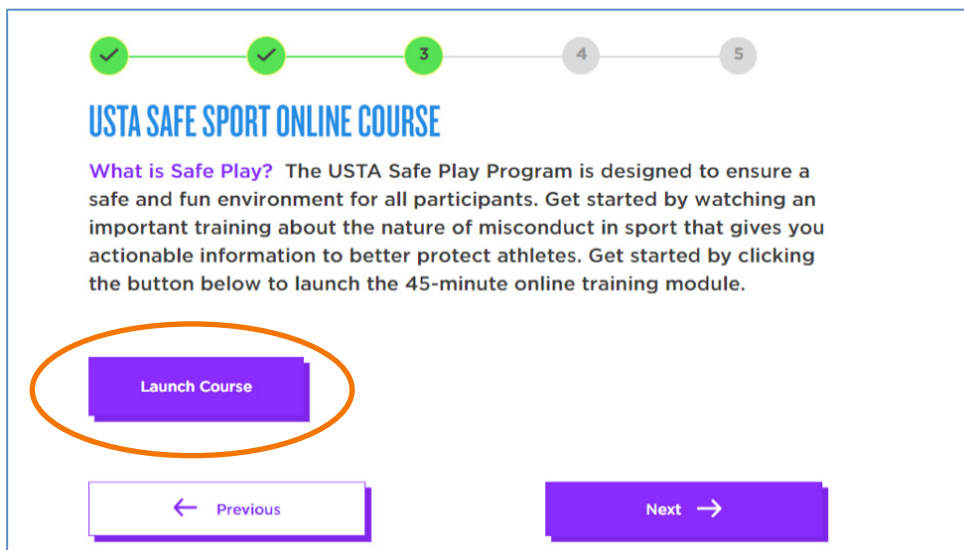
8. The course will open in a new window. Complete the required training which should take you approximately 45 minutes.
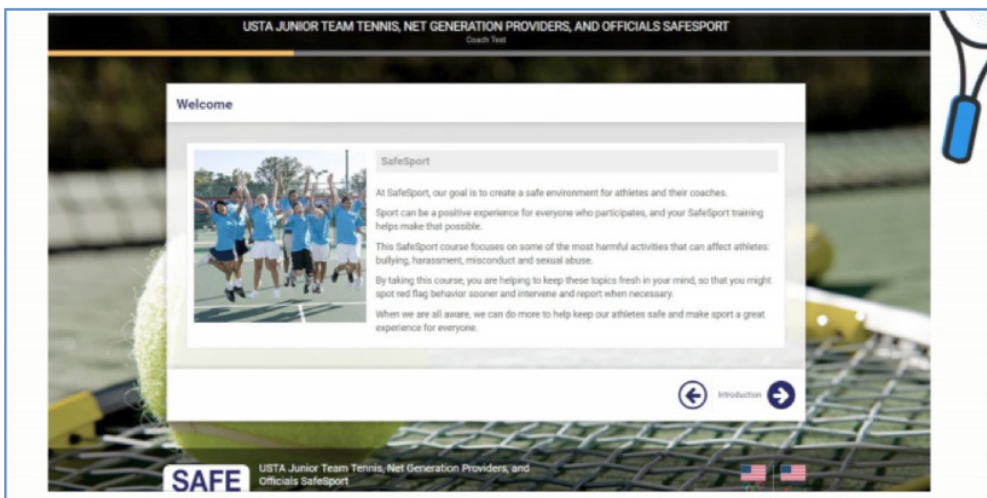
9. Step 4 entails your reviewing the USTA Safe Play Conduct, Policies, and Guidelines. Click, "Accept and Continue."

USTA SAFE PLAY CONDUCT, POLICIES, AND GUIDELINES

Congratulations on completing the Safe Play online course. Now take a moment to read the USTA Safe Play Conduct, Policies, and Guidelines

USTA SAFE PLAY CONDUCT, POLICIES & GUIDELINES

I. COVERED INDIVIDUAL

Pursuant to Section 8.7(I) of the Bylaws of the U.S. Olympic Committee (2016), of which the USTA is a member of the National Governing Body for the sport of tennis, the following individuals must meet the USTA Safe Play and SafeSport Code for the U.S.

Printable Version

By clicking "Accept and Continue" I confirm that I have read the USTA Safe Play Conduct, Policies, and Guidelines outlined above.

← Previous   Accept and Continue

10. Step 5 outlines the final step which includes the USTA Safe Play background check. You will be directed to the National Center for Safety Initiatives which is the third party the USTA has engaged to conduct the criminal background check. A criminal background screen is required for everyone – those who are new applicants as well as those who are returning and need to renew their expired USTA Safe Play background check.

Once you complete and submit your criminal background check, you will receive a 16-digit NCSI Applicant ID. Therefore:

a. If you have never submitted a USTA Safe Play criminal background check, you select, "NO" to the question, "Do you have a NCSI 16 digit Registrant ID?" Then select Click "here" as shown below.

b. If you already completed the USTA Safe Play criminal background check and you have your 16-digit NCSI applicant ID, select "yes" and enter the ID in the 4 boxes below.

c. If your USTA Safe Play criminal background check is expired select "Click here to renew."

USTA SAFE PLAY BACKGROUND CHECK

We appreciate all you are doing to help keep kids safe in our programs. Once you complete the NCSI background check you will receive a 16-digit NCSI Applicant/Registrant ID on the final page of your screen. You must return to Net Generation and add that 16 digit ID on this page or on the "Edit Profile" page. **The USTA will not approve your account without a 16-digit NCSI Application/Registration ID.**

Has your background screen expired or is about to expire? Click here to renew your background check with NCSI.

*Do you have a NCSI 16 digit Registrant ID? ?

○ Yes   ● No

To start your background check via the secure 3rd party National Center for Safety Initiatives (NCSI) please click here!

*Enter your 16-digit NCSI Applicant/Registrant ID ?

[ ] - [ ] - [ ] - [ ]

You can check the status of your background screen or retrieve your NCSI ID by visiting www.ncsisafe.com/status

Need help with the Safe Play process? Email safeplay@usta.com or you can contact NCSI directly by calling (866) 833-7100 or by emailing clientservices@ncsisafe.com for help with your background screen application.

Previous   Submit

11. To complete your USTA Safe Play criminal background check, a new window will open for the National Center for Safety Initiatives (NCSI) website. During the background screen, you will be required to certify and affirm that you have successfully completed the training and read the USTA Safe Play Conduct, Policies, and Guidelines as noted in the steps above.

For users that are renewing their background screen on the first question, "Is this your first time using NCSI for a background screen you will click "No." You will then be routed through a condensed version of the application.

*Please note that an applicant must input their social security number in order for NCSI to perform a Social Security Number (SSN) Trace. NCSI uses the SSN Trace to identify names and locations strongly associated with a SSN for purposes of ensuring a thorough investigation is conducted. NCSI also uses the Trace to confirm the applicant's date of birth. The SSN Trace does not contain credit scores or information regarding the individual's financial history. The information on the SSN Trace is used as an evaluating tool and if there is inaccurate, incomplete or additional information present, a form of identification such as a driver's license, birth certificate, or passport may be required to verify an applicant's information. NCSI respects an applicant's personal privacy and only requests information that is reasonable and related to the issue being verified.

12. On the final page of your background screen application, you will see your 16 digit NCSI Applicant ID. Copy this number so you can type it into your Net Generation Safe Play registration page. You can select "Click here" to return to Net Generation registration page. See screenshots below:

13. Once you return to www.NetGeneration.com , please return to Step 5 and enter your 16-digit NCSI Applicant ID and submit your provider application. See below:

USTA SAFE PLAY BACKGROUND CHECK

We appreciate all you are doing to help keep kids safe in our programs. Once you complete the NCSI background check you will receive a 16-digit NCSI Applicant/Registrant ID on the final page of your screen. You must return to Net Generation and add that 16 digit ID on this page or on the "Edit Profile" page. **The USTA will not approve your account without a 16-digit NCSI Application/Registration ID.**

Has your background screen expired or is about to expire? Click here to renew your background check with NCSI.

*Do you have a NCSI 16 digit Registrant ID? ?

◉ Yes   ○ No

*Enter your 16-digit NCSI Applicant/Registrant ID ?

| 7588 | – | 2115 | – | 5624 | – | 9554 |

You can check the status of your background screen or retrieve your NCSI ID by visiting www.ncsisafe.com/status

Need help with the Safe Play process? Email safeplay@usta.com or you can contact NCSI directly by calling (866) 833-7100 or

14. After you submit your 16-digit NCSI Applicant ID number, you will see the following:

THANK YOU FOR SIGNING UP!
WE'RE REVIEWING YOUR SAFE PLAY APPLICATION
AND WILL GET BACK TO YOU SOON.

It takes about 5 days for an application to be approved. Thank you for your patience!

Together we are redefining the way tennis is taught. Soon, you'll have access to all the great things Net Generation has to offer. In the meantime here are some rad tips to get you started.

Should you have any questions regarding your application please contact us anytime at netgeneration@usta.com or call our USTA Customer Support at 1-800-990-USTA (8782).

HELPFUL TIP

If you have specific questions relating to your NCSI background check, you can contact NCSI directly:

Phone:
(866) 833-7100

E-Mail:
clientservices@ncsisafe.com

15. Once you have submitted your background check information, results will be generated in approximately 5-7 business days. Please be sure to add "@ncsisafe.com" to your accepted email domain list. Watch for an email from Compliance@ncsisafe.com in the days following your application; this will also contain your 16-digit NCSI Applicant ID number which can be used to check the status of your application on NCSI's website.

NCSI may contact you as they complete your background check to request more information. You can confirm the legitimacy of the request by checking your status on NCSI's website using you 16-digit NCSI Applicant ID number; your status will note the same request for information. Please watch for communications from NCSI as these emails may end up in your "spam" folder.

When your screen is complete you will receive either a green or red light based on the results of your application and the USTA's criteria. If you receive a green light, you will be listed on the results page of USTA.com found [here](#).

If you received a red light, you will be notified by NCSI of your status and you will not be eligible to be certified by the USTA or provide services for the USTA. For additional information about the USTA Safe Play background check, please visit [here](#).

HOW TO CHECK THE STATUS OF YOUR BACKGROUND SCREEN

Go to www.ncsisafe.com, and select "Check your Background Screening Status" and following the prompts on the subsequent screens.

TENNISLINK - BECOME A COACH/MANAGER

Below are instructions for a volunteer or parent to become a Junior Team Tennis Coach/ Manager in Tennislink:

1. Navigate to TennisLink to the Junior Team Tennis homepage (http://tennislink.usta.com/TeamTennis/Main/Home.aspx) and Login if you aren't already. NOTE: Your login information (email and password) is the same as Net Generation.

2. Scroll down to bottom of page, click Become a Coach/Manager

3. Your USTA account number should auto-populate into the field beside "I have a USTA Account." If your USTA account number does not appear, you can retrieve it by hovering over "My Tennis" and copying the number from the drop down information.

4. Click Submit

5. Click OK to continue

TENNISLINK – BECOME A PROGRAM COORDINATOR

Coordinators can submit Junior Team Tennis program applications for approval as well as manage their programs in TennisLink. The system will first have to recognize you as a Program Coordinator. If a parent or coach wants to become a Program Coordinator, they can follow the steps below to become a coordinator in the TennisLink system:

1. Navigate to TennisLink (http://tennislink.usta.com). Click login. NOTE: Your login information (email and password) is the same as Net Generation.

2. Navigate to Team Tennis Homepage

3. Click Become a Coordinator

4. Your USTA account number should auto-populate into the field beside "I have a USTA Account." If your USTA account number does not appear, you can retrieve it by hovering over "My Tennis" and copying the number from the drop down information.

5. Click Submit

6. Click OK to continue and create a Program